

CENTRAL INTELLIGENCE AGENCY

WASHINGTON, D.C. 20505

77-6403

1 MAR 1977

X.R. 76-3968
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MEMORANDUM FOR: Administrator of General Services
General Services Administration

SUBJECT : Designation of CIA Emergency Coordinator

1. As part of a broader plan to centralize and give added emphasis to crisis management and emergency planning in CIA, I have reassigned the emergency coordination role to our Operations Center. Therefore, I have designated Mr. Vincent J. Heyman, Director of the CIA Operations Center, as the CIA Emergency Coordinator to carry out responsibilities outlined in Federal Preparedness Circular No. 10 and to serve as this Agency's point of contact for all matters concerning the Federal Preparedness Agency. We plan to designate an Alternate Emergency Coordinator in the near future, but do not plan to designate Regional Emergency Coordinators. I have assigned similar functions to Mr. Heyman with respect to our crisis and wartime planning relationship with the Joint Chiefs of Staff.

2. I believe that these arrangements will revitalize our emergency planning and will increase our support to Federal Preparedness Agency planning in accordance with Executive Order 11490 as amended by Executive Order 11921. To this end, I hope that your representatives and Mr. Heyman can get together in the near future to discuss matters of initial interest and to further strengthen the FPA/CIA relationship. Mr. Heyman can be reached on

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3. It is requested that all correspondence on FPA matters be addressed to :

CIA Emergency Coordinator
Room 7F-33, CIA Headquarters
Washington, D. C. 20505

/s/ E. H. Knoche

E. H. Knoche
Acting Director

MORI/CDF

